



October 11, 2022

Honorable Mayor and City Council  
City of Princeton  
705 North 2<sup>nd</sup> Street  
Princeton, MN 55371

Re: Construction Pay Voucher No. 4 (Final) and  
Final Project Close-Out Documents  
19<sup>th</sup> Avenue Street Extension Project  
City of Princeton, MN  
WSB Project No. 017246-000

Dear Mayor and Council Members:

Please find enclosed Construction Pay Voucher No. 4 and final in the amount of \$66,494.55 for the above-referenced project. The final payment request represents the final quantities and the release of the retainage on the contract. The quantities completed to date have been reviewed and agreed upon by the contractor and WSB.

We recommend that the City of Princeton approve Construction Pay Voucher No. 4 and final for Douglas-Kerr Underground, LLC at the October 13, 2022, City Council meeting. Enclosed is the documentation required for releasing final payment for the above-referenced project as listed below:

1. Satisfactory showing that the Contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 Forms).
2. Evidence in the form of an affidavit that all claims against the Contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment Certification from the Contractor's surety.
4. Two-year maintenance bond.

This project will be considered for acceptance by the City Council on October 13, 2022. The maintenance period will be in effect from October 13, 2022, until October 13, 2024.

Upon approval by the City Council, final payment in the amount of \$66,494.55 can be released to Douglas-Kerr Underground, LLC, and the contract for this project will be finalized and closed out. Once processed, please keep one copy for your records, forward one copy to the contractor, and return one copy to our office.

If you have any questions or comments regarding the enclosed, please contact me at 612.219.3500. Thank you.

Sincerely,

WSB

Jennifer D. Edison, PE  
City Engineer

Enclosures

cc: Michele McPherson, City of Princeton

srb